

GREATER NOIDA INDUSTRIAL DEVELOPMENT AUTHORITY

Ref. No. : CEO/S.M.(Sys.)/786

Dated : 31-12-2001

Office-Order

Management Information System of Land Acquisition and Legal Division is being prescribed with this order. The first report on this format will be submitted on the 10th of January,2002. The monthly reports will be submitted on 10th of every month and weekly reports on 3rd, 10th, 17th and 24th of every month. The fortnightly reports will be submitted on 3rd and 17th of every month. The quarterly reports will be submitted on 5th of April/July/October/January of every year. This order comes into force with immediate effect.

Sd/-

(Brijesh Kumar)
Chief Executive Officer

Copy To :

1. P.S. to CEO
2. ACEO(U/G/A)
3. DCEO
4. OSD(P/C/R/V)
5. All GM's and HOD's
6. All Managers

Chief Executive Officer

MIS - SYSTEM

LAND ACQUISITION AND LEGAL DIVISION

The formats are enclosed herewith description of each report is as under. The following reports are being prescribed.

1. **Report Name : LAND ACQUISITION STATUS REPORT (PROPOSALS TO BE MOVED)- MIS-LAO-01**

OBJECTIVE : This report details the status of internal processing (within GNIDA) prior to the proposal of land being submitted.
DATA CREATION: Shall be entered by the Land Acquisition Division based on the monthly progress.
FREQUENCY : On a monthly basis, latest by 10th of every month.
SUBMISSION : To CEO/ACEO in hard copy should be accompanied by a detailed explanation for pendency.

2. **Report Name : LAND ACQUISITION PROGRESS REPORT (Land Acquisition through Direct Purchase)- MIS-LAO-02**

OBJECTIVE : The form indicates the Land Acquisition Status of those lands which are being acquired through the Direct Purchase Process.
DATA CREATION: Shall be entered by the Land Acquisition Division based on the monthly progress.
FREQUENCY : On a monthly basis, latest by 10th of every month.
SUBMISSION : To CEO/ACEO in hard copy should be accompanied by a detailed explanation for pendency.

3. **Report Name : DETAILS OF ACQUISITION PROPOSALS (MIS-LAO-03)**

OBJECTIVE : The Form indicates the Land Acquisition Status of those lands which are being acquired through the LAO Process.
DATA CREATION: Shall be entered by the Land Acquisition Division based on the monthly progress.
FREQUENCY : On a monthly basis, latest by 10th of every month.
SUBMISSION : To CEO/ACEO in hard copy should be accompanied by a detailed explanation for pendency.

4. **Report Name : DETAILS OF PROPOSALS PENDING FOR AWARD (MIS-LAO-04)**

OBJECTIVE : This report details of Proposals pending for award (within GNIDA including Land Acquisition as well as others matters).
DATA CREATION: Shall be entered by the Land Acquisition Division based on the monthly progress.
FREQUENCY : On a monthly basis, latest by 10th of every month.
SUBMISSION : To CEO/ACEO in hard copy should be accompanied by a detailed explanation for pendency.

5. **Report Name : MONTHLY ACCOUNT STATUS REPORT (MIS-LAO-05)**

OBJECTIVE : The form provides information relating to the reconciliation of land records of GNIDA with SLAO as also passing of the necessary entry into the financial records.

DATA CREATION: Shall be entered by the Land Acquisition Division based on the monthly progress.

FREQUENCY : On a monthly basis, latest by 10th of every month.

SUBMISSION : To CEO/ACEO in hard copy should be accompanied by a detailed explanation for pendency and a copy to be sent to G.M.(Fin.).

6. Report Name : MONTHLY COURTWISE LEGAL REFERENCE REPORT (MIS-LAO-06)

OBJECTIVE : The Statement provides information relating to all legal References of GNIDA including Land Acquisition as well as other matters in various Courts.

DATA CREATION: Shall be entered by the Land Acquisition Division based on the monthly progress.

FREQUENCY : On a monthly basis, latest by 10th of every month.

SUBMISSION : To CEO/ACEO in hard copy and should be accompanied by a detailed explanation for pendency.

7. Report Name : COUNSEL WISE - SUCCESS REPORT (MIS-LAO-07)

OBJECTIVE : Counsel Wise success report to judge the performance of the counsels empanelment by the Authority.

DATA CREATION: Shall be entered by the Legal Section.

FREQUENCY : Monthly giving progressive figures of the counsel's empanelment and cases.

SUBMISSION : To CEO/ACEO in hard copy should be accompanied by a detailed explanation for pendency.

LAND ACQUISITION AND LEGAL DIVISION

LAND ACQUISITION STATUS REPORT
(Proposals to be moved)

To,
CEO/ACEO

Due Date : 10th of every Month

MONTH:

Proposals for Acquisition		Land Use	Target Date of Possession	Date of Survey		Date of Intimation to Planning	Date Recd. From Planning (After final)	Actual. Area after Survey	No. of Land Owners	How to be Acquired	
VILLAGE	AREA			Due	Act					Acquired	Purchase
(1)	(2)	(3)	(4)	Due	Act					Acquired	Purchase

Tehsildar

I/c. Land Acq.

LAND ACQUISITION AND LEGAL DIVISION

LAND ACQUISITION PROGRESS REPORT

(Land Acquisition through Direct Purchase)

To,
CEO/ACEO

Due Date : 10th of every month.

MONTH :

Village	Revised Area	Land Use	No. of land Owners	No. of Sale Deeds		Details of Payment (Rs. In Lacs.)									Total Payment	Apld. For Mutation	Mutations done
				Due	Act.	Date	No.	Amt.	Date	No.	Amt.	Date	No.	Amt.			
(1)	(2)	(3)	(4)														

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I/c. Land Acq.

7. PROPOSALS PENDING AT GOVT. LEVEL FOR 6/17

S. No.	VILLAGE	AREA (In Acres)	Rate per Sq. Yd. (In Rs.)	Date sent to D.M. Office	Date sent to BOR	Date of SEC 4/17,	Date of SEC 6/17,	Date of Deposit of 10%/ Amount	Date of Deposit of 70%/ Amount	Land Use as Proposed in Master Plan	Present Status

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I/c. Land Acq.

LAND ACQUISITION AND LEGAL DIVISION**DETAILS OF PROPOSALS PENDING FOR AWARD**To,
CEO/ACEODue Date : 10th of every Month

Month :

S.No.	Village Name	Area	Pending at		Remarks/Details
			SLAO	Authority	
1	2	3	4	5	6

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I/c. Land Acq.

LAND ACQUISITION AND LEGAL DIVISION

MIS-LAO-05

MONTHLY ACCOUNT RECONCIALATION STATUS REPORT

To,
CEO/ACEO/G.M.(Fin.)

Due Date : 10th of every Month

MONTH :

Date of Proposal (6/17)	Village Name	Area in Hectares	Form 11CC to be Received		No. of Form 11CC Received (Progressive)		Entered in GNIDA Records (Progressive)			REASONS FOR PENDING STATUS
			No.	Value	No.	Value	Date	No.	Value	
(6/17)										

Tehsildar

I/c. Land Acq.

LAND ACQUISITION AND LEGAL DIVISION

MONTHLY- COURTWISE LEGAL REFERENCE REPORT

To,
CEO/ACEO,

Due Date : 10th of every Month

Month :

A) RELATING TO LAND ACQUISITION

DATE OF PROPOSAL	VILLAGE	AREA	NO. OF REFERENCES DETAILS	RATE OF COMPROMISE	DECREE		PAYMENT TO ADM (LA)	
					DATE	AMOUNT	DATE	AMOUNT
1	2	3	4	5	6	7	8	9

B. COURTWISE STATUS OF LEGAL MATTERS :

(1) DISTRICT COURT

Name of Court	Matter	Date of filing of case	Counter affidavit (if any)	Legal Counsel	Status of pendancy	Next date hearing
1	2	3	4	5	6	7

(2) HEIGH COURT

Name of Court	Matter	Date of filing of case	Counter affidavit (if any)	Legal Counsel	Status of pendancy	Next date hearing
1	2	3	4	5	6	7

(3) CONSUMER FORUMS

Name of Court	Matter	Date of filing of case	Counter affidavit (if any)	Legal Counsel	Status of pendancy	Next date hearing
1	2	3	4	5	6	7

(4) M.R.T.P.

Name of Court	Matter	Date of filing of case	Counter affidavit (if any)	Legal Counsel	Status of pendancy	Next date hearing
1	2	3	4	5	6	7

(5) OTHERS

Name of Court	Matter	Date of filing of case	Counter affidavit (if any)	Legal Counsel	Status of pendency	Next date hearing
1	2	3	4	5	6	7

- Details of case to be given.

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I/c. Land Acq.

LAND ACQUISITION AND LEGAL DIVISION**MONTHLY-COUNSEL WISE SUCCESS REPORT**Due Date : 10th of every month.To,
CEO/ACEO

Month :

Name of Counsel	Date of Appointment	Empanelment Ending on	No. of Cases Referred (Since beginning)	DECISIONS TAKEN			Pending	Payments made	
				Favour	Against	Not Represented		Amount	Date

Note : Progressive figures from the date of empanelment till this month.

Tehsildar**I/c (Legal)**