

JOB DESCRIPTION FOR THE POST OF CHIEF FINANCIAL OFFICER (CFO)

Company Profile

Dadri-Noida-Ghaziabad Investment Region (DNGIR) has been identified as one of the nodes to be developed in the Phase-I of the Delhi Mumbai Industrial Corridor Project in the State of Uttar Pradesh.

The Integrated Industrial Township (IIT) is an initiative to drive manufacturing activity in the region in order to promote sustainable development. The township will act as a magnet to promote R&D activities, industrial and manufacturing activities in the Dadri-Noida-Ghaziabad Investment Region (DNGIR).

IIT Project is being managed through a Special Purpose Vehicle (SPV) constituted with equal shareholding of State Government represented by Greater Noida Industrial Development Authority (GNIDA) and the Central Government represented through DMIC Trust.

Project Objectives

The Integrated Industrial Township is planned with the key objective to create a “knowledge based ecosystem” integrated with industries leading to innovation and economic development. The other prime objectives associated with the proposed Integrated Industrial Township are:

- Catalyst for fuelling the growth of Industrial Development of the Investment Region by attracting skilled human resource at the Integrated Industrial Township;
- Strengthening the status of Greater Noida and Noida as a manufacturing destination;
- Encouraging creation and growth of new businesses by fostering collaboration and innovation, along with enhancing the development, transfer, and commercialization of technology;
- Fostering collaboration between industries and existing/proposed educational institutes; and
- Promoting new industries with value addition to existing industries.

Job Description

He/she shall be in-charge of finance and accounts operations of the SPV. The candidate should be able to conceptualize, plan and design strategies for development, institutional systems and processes, regulatory and monitoring frameworks that will lay the foundation for development of the DNGIR in the future. The job requires multi-functional approach and continuous coordination with the DMICDC, State Government and their nodal agencies.

Roles and Responsibilities

- As the head of finance to spearhead to entire task of financial planning and development of the project by:
 - Preparation of financing plans/ corporate plans considering the funding requirement for the project activities in consultation with the State Government and DMICDC.

- Project structuring for implementation in different DPC and PPP modes.
- Selection of consultants/contractors/ concessionaire and monitor their work and deliverables.
- Take responsibility for overall management and delivery of the business plan.
- Ensure that all financial reporting obligations are met in relation to submissions for funding, for grant aid, for contracts, compliance of the provision of SSA, SHA and any other initiatives.
- Proactively manage investor relations to assure investors of the effective stewardship of their funds. It is expected that the project will need additional fund raising to support ongoing growth/ expansion.
- To liaison with State Government, DMICDC, bilateral/multilateral agencies, financial institutions, sponsors and other stakeholders.
- To be the driving force in the development and promulgation of best practices, standards and codes of practice across the whole range of DMIC activities from concept of initiation, evaluation, design project development and stakeholder relationship management.
- Undertake such other duties and tasks as may lie within the scope of this post to ensure to effectively delivery and development of the service.

Minimum Requirements:

Nationality: Indian

Preferable Age: 30-40 years. Person must be in sound mind and health.

Qualification: should be a graduate in commerce from a recognized University and Chartered Accountant, preferably an MBA with specialization in Finance/ HR with good academic record from premier tier 1 or tier II institutes.

Experience: Minimum 6 years of post-qualification experience and experience in infrastructure sector dealing with corporate financial management including cost and budgetary control, institutional/multilateral finance, working capital management in an organization of repute. Should also have experience in dealing with Financial Planning, Project Structuring and Modelling of Urban/Industrial/Infrastructure/PPP projects, contract procurement, risk management, Government interfacing and its related areas.

Knowledge and Skills:

- Most possess strong domain knowledge and understanding of financial planning, budgeting, infrastructure financing, multilateral funding and capital/debt market.
- Knowledge of best accounting practices and standards with particular reference to the infrastructure sector.
- Knowledge of project structuring and modelling and procurement of large infrastructure projects under PPP and non-PPP modes of delivery.
- Must be well versed with ERP software like SAP etc.
- Skills in organizing resources and establishing priorities.
- Ability to contribute to knowledge management systems and procedures.
- Ability to foster collaborative work environment and a multi-cultural and multi-ethnic environment.
- Strong interpersonal skills and the ability to work effectively with wide range of constituents in a diverse community.
- Ability to communicate effectively, both orally and in writing.

Selection Process: After screening the selected candidate shall be called for interview. Initially the appointment shall be on contractual basis and there is a likely probability to be absorbed in the company depending on the suitability of the candidate.

Job Location: Position is currently based in Greater Noida, but may require travel to other places.

Salary: As per 6th pay commission applicable in the State of Uttar Pradesh (15600-6600- 39100)

HOW TO APPLY

Resumes and duly filled application forms can be sent by post/courier/hand delivery at the following address:

**CEO & Managing Director
Integrated Industrial Township Greater Noida Limited
169, Chitvan Estate, Sector Gamma-II, Greater Noida City.
Distt. Gautam Budh Nagar-201 308.**